



MINISTRY OF INTERNAL AFFAIRS

SEYCHELLES PRISON SERVICE

EXPRESSION OF INTEREST

PROCUREMENT OF THE SERVICES OF A LICENSED SHOP OPERATOR TO MANAGE THE SHOP AT MONTAGNE POSEE PRISON

The Seychelles Prison Service (SPS) seeks the services of licensed Shop Operator to operate and provide services for its Shop situated at the Montagne Posee Prison.

The operator shall provide basic food, beverage and personal hygiene items required by inmates during their incarceration at the SPS facilities as approved by the SPS.

The Shop Operator shall provide all catering equipment including chillers, fridge, deep freezers, food warmers, shelves and all other equipment needed for its daily operation.

The service shall also be extended to staff and visitors for snacks, water, juice, and soft drinks as approved by the SPS.

The Seychelles Prison Service will require the service on a daily basis as from Monday to Friday 8.00am to 3.00pm or at hours agreed to by both parties.

The SPS expects the operator to deliver efficient and quality service at all times at a satisfactory level and shall not pose any health risk and abide to the security requirement to any clients accessing the shop.

Interested Individuals should submit the following documents as listed below:

- I. Detailed Bidder profile
- II. Proof of verifiable previous experiences of similar services.
- III. Copies of registration certificate and business licenses.
- IV. CV of key staff to be on the job;

along with signed sealed Expression of Interest marked; **Expression of Interest for Shop Operator – Montagne Posee Prison at the OLIAJI TRADE CENTRE ROOM 202 not later than 11.30am on Friday 16th April 2021.** The interest will be opened immediately after closing at 11.30am (Seychelles Time). **Any interest received after the deadline will be returned unopened to the bidder and will not be accepted.**

Additionally, a MANDATORY pre-tender meeting has been scheduled for Wednesday 07th April 2021, at 01:30PM at the Montagne Posee Prison. Please make a special effort to attend, as **Bidders who do not attend the pre-tender meeting will be disqualified during the evaluation stages.** You are hereby requested to inform the Prison Authority of the name of your representative(s) prior, for gate clearance.

A detailed scope of work will be provided during Working Hours 08:00hrs to 15:00hrs, Oliaji trade Centre Room 202 as of Friday 26th March to Tuesday 06th April, 2021

For further information, please contact, Isabelle Quatre, Procurement Officer, Tel: 4303200 or email: [iquatre@gov.sc](mailto:iquate@gov.sc).