



## MINISTRY OF EDUCATION AND HUMAN RESOURCE DEVELOPMENT

### INVITATION TO TENDER

#### TENDER FOR THE SUPPLY OF PROCUREMENT OF STATIONARY ITEMS

The **Ministry of Education and Human Resource Development** is inviting for bids from Local suppliers for the supply of Stationary.

#### Conditions

- Tender is open to all registered/ licensed companies/ suppliers only
- The successful supplier will have to ensure that delivery is made within 10 weeks from Date of Award.
- Samples of items required will be viewed during the pre -bid meeting.
- All pricing should be provided in Seychelles Rupees (SR)
- Suppliers should be able to submit samples of the stationery items upon request by the Ministry of Education & Human Resource Development.

Bidders may inspect the bidding document before purchasing.

**Interested bidders are informed that bidding document can be obtain from the Account Section, Ministry of Education & Human Resource Development, Mont Fleuri as of Monday 18<sup>th</sup> February, 2019 to Friday 22<sup>nd</sup> February 2019 from 10:00am to 3:00 pm upon payment of a non-refundable fee of SR150.00. No bidding document shall be made available past this deadline period.**

Bidders can view this notice on [www.pou.gov.sc](http://www.pou.gov.sc)

Bidders are welcome to attend a mandatory pre-bid meeting scheduled for **Tuesday 26<sup>th</sup> February, 2019 at 10:00 am** at the **Ministry of Education & Human Resource Development Hall, Headquarters**. **Please note that it is mandatory for all interested bidders to attend the pre-bid meeting. Bidders failing to attend will be disqualified.**

Tenders must be submitted in a sealed envelope marked **“Tender for the Supply of Stationary Items”** and Submitted in the Tender Box Located at the **National Tender Board (NTB), Maison de Mahe, Victoria**, before **10:00am (Seychelles Time) on Thursday 14<sup>th</sup> March, 2019.**

Bids will be opened immediately after closing at **10:00am on Thursday 14<sup>th</sup> March, 2019** at the National Tender Board. **Bidders are welcome to attend the tender opening.**

**LATE BIDS WILL BE REJECTED AND WILL BE RETURNED UNOPENED TO THE BIDDER.**

FOR ANY QUERIES, PLEASE CONTACT:  
Senior Procurement Officer OR Stores Manager  
TEL : 4382048/49 TEL: 4283082  
Email: [Sylvie.gopal@eduhq.edu.sc](mailto:Sylvie.gopal@eduhq.edu.sc)  
Or  
[dmoustache@eduhq.edu.sc](mailto:dmoustache@eduhq.edu.sc)