



## MINISTRY OF EDUCATION & HUMAN RESOURCE DEVELOPMENT

### EDUCATION DEPARTMENT

#### INVITATION TO TENDER

#### TENDER FOR THE SUPPLY OF STATIONERY ITEMS

The Ministry of Education & Human Resource Development is inviting tenders FOR THE SUPPLY OF STATIONERY ITEMS.

#### Conditions

- The tender is opened to locally licensed and registered companies/suppliers only.
- All pricing should be provided in Seychelles Rupees (SR).
- All the above goods are to be transported to the Central Store at the Education Department Headquarters.
- The successful supplier will have to ensure that delivery is made as per Delivery Schedule set by the Education Department.

*The tender documents can be obtained from the Accounts Section at the Education Department, Mont Fleuri, Mahé, Seychelles as from 10.00am on MONDAY 05<sup>TH</sup> MARCH, 2018 upon payment of a non-refundable fee of SR150. The closing date for the collection of tender's dossier shall be FRIDAY 9<sup>th</sup> MARCH 2018 at 3.00 PM.*

TENDERS MUST BE SUBMITTED IN A SEALED ENVELOPE MARKED, "TENDER FOR THE SUPPLY OF STATIONERY ITEMS" AND PLACED IN THE TENDER BOX LOCATED AT NATIONAL TENDER BOARD (NTB) MAISON DE MAHE, VICTORIA, BEFORE 10.30AM ON WEDNESDAY 21<sup>ST</sup> MARCH, 2018. TENDERS WILL BE OPENED IMMEDIATELY AFTER CLOSING AT 10:30AM. LATE BIDS WILL BE REJECTED. BIDDERS ARE WELCOME TO ATTEND.

Bidders are welcome to attend a pre-tender meeting scheduled for Wednesday 14<sup>th</sup> March 2018 at 10.00hrs at the Central Store at the Education Department Headquarters, Mont Fleuri. Please note that it is compulsory for bidders to attend the pre-tender meeting as failure to attend the pre-bid meeting will lead to bids being declared as unresponsive.

All enquiries should be addressed to the Senior Procurement Officer Tel: 4283048/49 OR Stores Manager Tel: 4283082 Fax: (+248) 4224859 or email: [ymoumou@eduhq.edu.sc](mailto:ymoumou@eduhq.edu.sc) or [dmoustache@eduhq.edu.sc](mailto:dmoustache@eduhq.edu.sc)

Interested bidders can view this press notice on [www.ntb.sc](http://www.ntb.sc) and [www.sib.sc](http://www.sib.sc) and [www.pou.gov.sc](http://www.pou.gov.sc)

**THE MINISTRY OF EDUCATION RESERVES THE RIGHT NOT TO ACCEPT THE LOWEST BID OR ANY OTHER BID**