

Government of Seychelles Administrative Vehicle Policy

1. Introduction

1.1. This policy aims to provide fundamental guidelines for the procurement of vehicles by Ministries / Departments and budget dependent agencies by stating the standards and parameters that must be observed when the vehicles are procured for government use. The vehicles have been classified according to their intended purpose and the maximum engine capacity has been established as the regulatory factor. Furthermore, government organisations are also required to consider other aspects when procuring vehicles that will best suit their intended purpose such as functionality and efficiency of the vehicle. The core objective of this policy is to eliminate the purchase of unsuitable vehicles by government organisations which also reflect badly on the image of government.

2. Implementation:

2.1. All vehicles currently being used within government that do not meet the requirement of this policy are to be disposed off immediately.

3. The Policy:

Purchase of government vehicles are to be procured by keeping to the following standards:

3.1. For dispatch purposes (letters, packages, parcels, etc...)

Type / Passengers	Model	Max Engine Capacity	Example:
Saloon / Coupe / 2/4	Mini Compact	1300cc	Sirion, Toyota Corolla
Saloon / Coupe / 4	Sub Compact	1200cc	Honda Civic, Mitsubishi Lancer

3.2. Transportation of Staff

Type / passengers	Model	Max Engine Capacity	Example:
Saloon / Coupe / 2/4	Mini Compact	1500cc	Sirion, Toyota Corolla
Saloon / Coupe / 4	Sub Compact	1500cc	Honda Civic, Mitsubishi Lancer
Van	Compact Mini Van	3000cc	Mazda 5, Mitsubishi L300
Van	Mini Van	3000cc	Peugeot 807, Nissan Urvan
Bus	Mini bus	3000cc	Hyundai H1, Toyota

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3.3. For site visits

3.3.1. where secondary / tertiary roads are used

Type / passengers	Model	Max Engine Capacity	Example:
Sports Utility Vehicle/4	Mini	2000cc	Daihatsu Terios
Sports Utility Vehicle/4	Compact	2000cc	Suzuki Vitara
Pick up	Mid size single / double cab	3000cc	Isuzu, Ford Courier,

3.3.2. where chiefly primary roads are used

Type / passengers	Model	Max Engine Capacity	Example:
Sports Utility Vehicle/4	Compact	2000cc	Toyota Corolla, Nissan Sunny

3.4. For delegate transportation, foreign officials of VIP status (Ministry of Foreign affairs, President's office)

Type / passengers	Model	Max Engine Capacity	Example:
Saloon / Coupe / 4	Sub Compact	3000cc	BMW X3, Hyundai Sonata, Honda Accord
Sports Utility Vehicle / 4	compact	2000cc	Hyundai IX35

3.5. Transportation of Materials and Equipments

-This outlines the acquisition of pick-up trucks used for transportation of material / supplies in large quantities on a regular basis, such as transportation of school furniture and stationary to schools by the Ministry of Education.

Type / passengers	Model	Max Engine Capacity	Example:
Pick up	Full size heavy duty	3 Tonnes	Mistubishi, Isuzu

Additional Notes:

1.1 Should one or more vehicle be available with similar technical specifications, Ministries, Departments are advised to base their selection on the performance, economy and utility of the vehicle rather than the appearance, comfort and exterior design. Vehicles that may be considered as luxurious giving a sense of prestige and high status should be avoided as those types of vehicles should not be selected for government administrative use and image.

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1.2 In the event that two or more vehicles are available within the engine capacity limit, government officials are advised to select the cheaper option which meets the requirements of the department / Ministry, being mindful however of availability of spare parts, and expected life span of the vehicle.

1.3 Government organizations are encouraged to use the most fuel efficient option when selecting a vehicle for purchase.

1.4 Government officials are required to exercise good sense and sound judgment when making purchase decisions.

For the purpose of this standard, the following definitions shall apply:

-Sedan: A car having four doors, seating four or more people with a fixed roof that is full height up to the rear window.

-Sports Utility Vehicle: A vehicle built on light truck chassis with enclosed passenger cabin with or without four wheel driving capability. Having the ability to be used as both an off road and on road vehicle. Most commonly referred to by their most popular brand names such as “Jeep” and “Land Rover”.

Pick up: A motor vehicle with an open top rear cargo bed separated from the passenger cabin. May feature either single, extended or dual cabs.